

**RESTRICTED**

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21 March 1952

MEMORANDUM FOR: General Counsel

FROM: Assistant Director, OCD

SUBJECT: [REDACTED] request that he  
be excused from jury duty.

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REFERENCE: CIA NOTICE No 34-52, dated 8 March 1952

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1. [REDACTED]  
[REDACTED] has been summoned for jury duty in the Circuit Court for Prince George's County, Maryland, at the Court House, Upper Marlboro, beginning on the 7th day of April 1952.

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2. [REDACTED] is the number two man in the Machine Methods Division of OCD. Upon him will fall a major part of the responsibility and work of getting the Machine Division moved - complete with all its machines, files, and personnel - from M-Building into the Riverside Stadium. This move is scheduled to take place in April, and it will take maximum output from all hands to prevent it from causing serious disruption to the service which we must provide to all other offices and staffs.

3. I well understand the Agency's reluctance to ask that any of its personnel be excused from jury duty, but I believe that the impending critical difficulties and probable confusion are justification for requesting an exception in [REDACTED] case. The Machine Division will be having an extremely tough time in any case during the move, and it will urgently require [REDACTED] services over the several weeks of shifting machines and getting the Division reestablished in new quarters. It must, somehow, find a means to keep up with its daily workload during this period.

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[REDACTED]  
James M. Andrews

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